

Campus Barcelona - Pedralbes

Av. de Pedralbes, 60-62
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www.esade.edu

Location & Campus Facilities

ESADE is located in a residential neighborhood called *Pedralbes* in the upper part of Barcelona. The main building is located at the top of *Avinguda Pedralbes* on the right-hand side of the street if you are coming up from the centre of town. It can be easily reached by:

- **Metro:** Line 3 - Green *Maria Cristina* stop, 15 minute walk.
- **Ferrocarrils Catalans:** local commuter railway *Reina Elisenda* stop, 10 minute walk.
- **Buses:** 78, 63, 75, 22 and 64, for a 5 minute walk.
- **Taxi:** Taxis provide fast service in Barcelona. The fare from the city centre, *Plaça Catalunya* to ESADE is about €10.

Taxis provide the fastest transportation from the airport approximately €25-€30. However, there is also bus and train service directly to the city centre.

Building 1 (Av. Pedralbes, 60-62)

- Law School
- Law School Dean's Office
- Law International Relations Office
- Office of the Registrar
- Computer rooms
- EsadeForum
- Cafeteria

Building 2 (Marqués de Mulhacén, 40-42)

- Library Services

Building 3 (Avinguda d'Esplugues, 92-96)

- Language School
- Language Learning Centre

International Team

Dr. Beatriz Añoveros

Director, International Relations
beatriz.anoveros@esade.edu

Ms. Diana Ferrer

Director 2nd cycle, Undergraduate & Master in Law / Law Grade
Incomings Academic Coordinator
diana.ferrer@esade.edu

Ms. Araceli Domènech

Law Exchange & Themis Program Manager
Bilateral Agreements, Incomings Mobility Coordinator
araceli.domenech@esade.edu

Ms. Viviana Andrade

Office of the Registrar
Registration Helpdesk and Transcripts
viviana.andrade@esade.edu

Ms. Jura Zymantas

International Student Advisor (ISA)
Non-academic Issues Advisor
jura.zymantas@esade.edu

CIEE - International Students' Committee

They help exchange students to get used to their new academic, urban and social surroundings (buddies,...)
ciee.bcn@gmail.com

Erasmus ID code

E BARCELO16

Nominated Students & Partners Universities

have access to all academic information by entering into the web site www.esade.edu clicking on "intranet access" and entering their codes provided by ESADE Law School. www.esade.edu

Prospective Students

can find information at the following link:
www.esade.edu/web/eng/global-network

Law Exchange Programme



Welcome to ESADE Law School

Welcome to ESADE Law School!

ESADE belongs to a globalised world and this is reflected in the international character of our students. ESADE has a network of the best Law Schools and is a founding member of the Center for Transnational Legal Studies (CTLIS) and of the THEMIS network which offers the Joint Certificate in International and Business Law.

At the Law International Relations Office we are committed to help international students to make the most of their stay at the ESADE Law School. We hope students find this brochure helpful.



Term Dates

Fall term: Early September to January.

Spring term: Early February to June.

Exams: last 2 weeks of the term.

Spanish Language course: last week of August and January.

Exchange students should arrive not later than the day before the orientation day.

How to Apply

All student nominations should be done online only, through ESADE Intranet and by the home schools around March/April.

Required Application Documents to be sent by the students once nominated:

- Official Transcript / CV.
- Proof of Health Insurance with a International Coverage.
- Photocopy of student passport / VISA.

Once those documents reach ESADE, exchange students will be receiving an acceptance letter, an ESADE e-mail account and a password to enter ESADE intranet where all academic information will be available.

Course Requirements & Online Course Registration

Courses: The Law Exchange Program offer will be available on ESADE intranet by June. Most courses offered at the Law School are available for international students.

Language of Instruction: Spanish & English.

Credit system: ECTS.

Full Time Workload: 30 ECTS per semester. Exchange students are only allowed to enroll for semester courses.

Registration: All registrations should be requested on-line only, through the ESADE Intranet beginning of July.

Learning Agreement: We require it signed and stamped by both schools.

Course Attendance: is required in all courses.

Assessment: Students are evaluated at the end of the semester as well as continuously throughout the semester. Exams are mostly written and are sometimes conducted orally. Projects may also be required.

Transcripts: We will send the official transcripts to the exchange office of the partner institution around March (fall term) and July (spring term).

Grading: ESADE grades are on a scale of 0 to 10.



“Esade Law School is certainly one of the most well-known institutions in Europe. An international environment located in the Pedralbes hill, from its campus to its faculty, from the students to the administration, everything meets the standards one expects from a top European institution”.

Villy de Luca, Themis student, U.C. Luigi Bocconi.

International Student Advisor

The International Student Advisor (ISA) is the person to contact for any non-academic issues (housing, visas, medical contacts,..) you may have before or during your stay at ESADE. Her job is to help students settle into ESADE and Barcelona quickly and comfortably as well as to aid them in dealing with the process.

Housing

As an urban campus ESADE does not have housing facilities. Most students find housing by checking the “International Students Handbook” published by the ISA and available on ESADE intranet in ESADE Exchange Student Guide/Housing.

Exchange students are encouraged to arrive earlier to secure accommodation prior to the start of the program.

Health Insurance

All international students are required to have valid medical insurance coverage for the entire time they are in Spain. Proof of health insurance with international coverage will be required to complete registration.

Students from EU/EEA countries need to bring the European Health Insurance Card for free medical assistance from the Spanish public health system.

Students from Non-EU countries are required to arrange private insurance to cover medical care in Spain and check with the insurance company about the specific details and exact procedure to follow should they need medical attention while in Spain.

Visa

EU citizens are not required to have a visa; your passport or national identification card is sufficient for entry to Spain. You will probably want to apply for a *Número de Identidad de Extranjero* (NIE).

All **Non-EU citizens** should contact the nearest Spanish Embassy or Consulate in their home country to apply for Student Visa/*Visado para*

Estudios. This can be a lengthy process so get started as early as possible.

When Exchange Students arrive to ESADE Law School

Exchange students should report their arrival at the Registrar’s Office (Building 1).

This is the Office for all academic matters before and during students’ stay at ESADE.

The information students will be given by the Registrar’s officer on arrival is:

- **Course schedule** and final registration.
- **Student identification card**, which not only proves they are enrolled at ESADE, but also gives them access to the school library.
- **Student mail box number**, where all course material will be delivered.
- **A form to be filled out** with the address and telephone number in Barcelona, plus 3 passport-size photographs.

Exchange students are also welcome to visit the **Law Exchange & Themis Program Manager**, Ms. Araceli Domènech (Dean Office, Law International Relations Service) for further queries regarding their exchange program or their stay in Barcelona.

Orientation Program

At the very beginning of each semester, ESADE Law School organises an orientation program for all new exchange students. Exchange students are strongly encouraged to participate in it.

The ESADE orientation program includes:

- **Spanish language course** with no cost for the students.
- **City bus tour around Barcelona.**
- **Orientation Day:** welcome by the Dean, Law Faculty directors and international relations team.

Students are provided with detailed information about registration procedures, courses, computer facilities, library and living in Barcelona tips.